

BIDDING DOCUMENTS
OF
TENDERS FOR PURCHASE
&INSTALLATION OF UPSsAND
BATTERIES AT MEDICAL OUTLETS
OF DSS GULBERG/CITY REGION

DIRECTORATE GULBERG/CITY REGION LAHORE

TENDER FORM

Tender Fee:	Rs.1000/- (Non-Refundable)
Pre-Bid Meeting:	23-05-2022 11:00 AM
Last Date of Issuance:	30-05-2022 10:00 AM
Receiving Date & Time:	30-05-2022 11:00 AM
Opening Date & Time:	30-05-2022 11:45 AM
Venue:	26-Main Gulberg Lahore.
Estimated Tender Price:	9,75,000/- approximate
Bid Security:	The bids shall accompany 2% Bid Security of the estimated Cost in the form of CDR/Bank Draft.
Performance Guarantee:	The bidder will submit 10% Performance Security of the Supply Order in the form of CDR/Bank Draft within 10 days of the issuance of Supply Order.

BIODATA OF THE PARTICIPANT

Name of Owner: _____

I.D card No. (CNIC): _____

Income Tax No. (NTN): _____

Call Deposit Receipt No. & Date: _____

Complete Address: _____

Cell and Fax No. _____

Directorate of Social Security
Lahore (Gulberg / City)

TENDER NOTICE OF
PROCUREMENT OF UPSs AND BATTERIES FOR
MEDICAL OUTLETS

Directorate of Social Security Lahore (Gulberg / City) in under Labor& HR Department, Government of the Punjab, intends to Purchase and Installation of UPS and Batteries at Medical Outlets and bidding procedure in per Rule 38(2)(a) of Punjab Procurement Rules 2014. The envelope shall be marked as “**Technical Proposal**” and “**Financial Proposal**” in bold and legible letters in separate envelopes.

Interested eligible bidders may obtain further information and specifications from Accounts Of ficer, Directorate of Social Security Lahore and inspect the bidding documents at the address given below:

Instruction to Bidders

ITB 1. Bidder should quote mentioned specification equivalent or better. Quoted prices should be included all Govt. taxes.

ITB 2. Bidder should have at least Five years' experience of working in supply & Installation of UPS, Solar & other Electrical Equipment related Projects in Punjab, Pakistan. Company Registration Date and Minimum 3 Work Orders or End-User Certificate mentioning the scope of work, should be enclosed for the verification, having minimum Contract value of 1 million PKR each.

ITB 3. Bidder should furnish MAL “**Manufacturer Authorization Letter**” (with complete address and contact Detail of the principal for verification). The bidder must submit the Manufacturer Authorization letter for UPSs and Batteries along with their bid to make sure the supplied equipment bears genuine.

ITB 4. Delivery Schedule Day-wise Plan

4.1 Delivery period of the project is of 20 Days.

4.2 Bidder shall be responsible for 100 % execution of the above-mentioned installation and supplying of all required material and equipment within the given delivery period and will not exceed from 20 days.

4.3 Delivery period shall commence from the date of Award of Project/Contract.

4.4 Complete onsite installation and delivery of all procured equipment to the locations (Refer Annex B).

ITB 5. Documents

5.1 Original Bidding Documents.

5.2 Registered Income Tax, Sales Tax & PST.

5.3 Original Call Deposit Slip.

5.4 Manufacturer Authorization Letter for this project.

5.5 Technical Datasheet of the quoted products.

5.6 Delivery Schedule which is justifying execution and completion of the project.

SPECIAL TERMS AND CONDITIONS

1. Single stage two envelop procedure will be adopted.
2. The bid shall be comprised in a single package containing to separate envelopes; each envelop shall contain separately the financial proposal and technical proposal.
3. Envelops shall be marked “**TECHNICAL PROPOSAL**” and “**FININCIAL PROPOSAL**” in bold and legible letters to avoid confusion.
4. Initially, only the envelope marked “**TECHNICAL PROPOSAL**” shall be opened.
5. The envelope marked “**FININCIAL PROPOSAL**” shall be retained in the custody of the procuring agency without being opened.
6. Bidder shall attach covering letter in the Technical Bid which will address and confirm its Bid Validity and Delivery Schedule Day-wise in detail duly signed and stamped.
7. The procuring agency shall evaluate the technical proposal as per specification/criteria, without reference to the price and reject any proposal which does not confirmed to the specified requirement.
8. During the technical evaluation no amendment in the technical proposal shall be permitted.
9. The Procuring Agency may, at its discretion, ask any Bidder for post-bid technical clarification of its Bid. Any clarification submitted by a Bidder with regard to its Bid and that is not in response to a request by the Procuring Agency shall not be considered. The Procuring Agency’s request and response of the Bidder shall be in writing. No discount, change in prices or substance of the Bid, shall be sought, offered or permitted.
10. Bidder’s response to the clarification must be submitted within given date and time. Any Bidder failed to respond or justify or satisfy the technical clarification required by the Procuring Agency will be rejected.
11. The financial Proposal of the bid shall be opened publicly at the given date and time at venue announced and communicated to the bidder in advance.
12. After the evaluation and approval of the technical proposal the procuring agency, shall at a time with in the validity period, publicly open the Financial Proposal of the technically accepted bids only. The financial Proposal of the bidder found technically non responsive/disqualified shall be returned un-opened to the respective bidders.
13. The Bid found to be the financially lowest shall be accepted.
14. Other terms and conditions will be followed as per Punjab procurement rules 2014(PPRA).
15. The authority may increase and decrease quantity of items as per procurement rules.

Terms and Conditions: -

Note: - Please read the following note and instructions carefully: -

- a. Any offer which not received according to the terms and conditions of the bidding documents liable to be rejected. No offer shall be considered if: -
 - I. Received after the time and date fixed for its receipt.
 - II. The tender is unsigned.
 - III. The offer is ambiguous.
 - IV. The offer is conditional.
 - V. The offer is from a firm, Blacklisted, Suspended or remove from the approval list.
 - VI. The offer received from telegram/FAX.

- VII. Offer received with shorter validity than the required in the bidding documents.
- VIII. The is for store not conforming to specification indicated in the bidding documents.
- IX. CDR of repaired amount i.e., @ 2% of the total estimated cost is not attached with the technical proposal.

b.

1. The offer shall remain valid up to 60Days after the opening of the bids.
2. (a) if the acceptance of tender issued during the validity period of the offer is not accepted by the bidder. The Earnest money shall be forfeited and the store will be purchase at his risk and cost.
(b) in case, the offer is withdrawn, amended or not received during the validity period of the offer, the Earnest money is liable to be forfeited.
(c). in case the contractor fails to execute the contract in accordance with terms and conditions laid down in the contract. The security deposited by the contractor shall be forfeited and the store will purchase at his own risk and cost
4. The Procuring Agency reserves the rights to claim compensations for the loss caused by the delay in the delivery.
5. Rates (included all applicable taxes should be quoted on free delivery to the consignee's end i.e., installation place/ Sites.
6. Bidding documents should be addressed to the Directorate of Social Security Lahore (Gulberg / City).
7. Bidder should quote their confirmed and final rates including all applicable taxes.
8. Store offered should be the best trade quality conforming to stipulated specification, Manufacturer's Name, Brand' name and country of origin of the supplied offered should be mentioned clearly against each item of supply.
9. The successful bidder may be required to furnish security deposit of 5% in the form of Cash Deposit at call in favor of the Directorate of Social Security Lahore (Gulberg / City), with the period specified in advance acceptance of the tender, failing which purchase shall be made at their risk and expenses.
10. If the tender is accepted, supplier will have to deliver & install the equipment's at the identified/given sites at his own expenses within given time, however authority is component to extend supply period if reason is given genuinely. The delivery of items will be in one lot., Piecemeal: split supply will not be accepted in routine and in case of sound reasons authority can accept the party supply.
11. The bidders shall enclose catalogues/leaflet/literature and other technical data, if any, in respect of store offered by them.
12. Any erasing/cutting/crossing etc. appearing in the offer must be properly signed by the person signing the tender. Moreover, all pages to the tender must also be properly signed.
13. The quotation should be submitted on the basis of accounting unit specified in the invitation to the tender.
14. A certificate should be given by the bidder that they will be responsible for the free replacement of store if the same is found substandard and or a variance with the specification given in the tender inquiry. The bidder must be clearly identified variations in their offers. Store offered specification superior to the one specified in their tender inquiry shall however, be acceptable.

15. In case indigenous store is offered as a store similar to that specified in the tender inquiry the bidder shall, within seven days of the opening of the tender, have the said store.
16. Tender samples, where needed, should be submitted by the bidder along with their offers.
17. No quoting firm would be allowed to withdraw his offer during validity period after conclusion of contract/rates/contract whichever is earlier.
18. All the legitimates taxes will be deducted according to the Govt. Policy.

Name of Owner _____

Signature: _____

Seal & Stamp of Firm: _____

CERTIFICATE (MUST BE PROVIDED ON STAMP PAPER RS.100)

We M/s, _____ are not suspended/black listed/defaulters of any Government/Autonomy Institution at any time. In case of submission of false statement by the firm, the department reserves the right to take any punitive action including forfeiture of security, under the rules.

Undertaking on judicial paper that firm is not black listed.

The firm also confirms to abide by all the terms and conditions laid down in the Tender inquiry, in case of any violation of any terms and conditions, the PESSI reserves the right to take any punitive action including forfeiture of security, under the rules.

Name of the Owner: _____

Signature: _____

Seal & Stamp of Firm/Company: _____

EVALUATION CRITERIA

PART-A: ELIGIBILITY CRITERIA

SR. #	Description	YES/NO	PAGE #
1.	Original receipt for Purchase of Tender		
2.	2% Bid Security of the estimated price in the form of CDR/Bank Draft. (The original CDR will be attached with financial bids and a photocopy of same shall be attached with Technical Bid after concealing the amount)		
3.	Acceptance of terms and conditions, tender documents duly signed and stamped of every page.		
4.	Undertaking on judicial paper regarding stamp paper is mandatory Rs. 100/-		
5.	Offered Equipment as per Annex A (Technical Data)		
6.	Delivery Schedule as per ITB 4.		
7.	Documents of Experience as per ITB 2.		
Technically Qualified (TQ) or Technically Not Qualified (TNQ)			

Note: Only eligible bidders will be scrutinized further for Part-B.

PART-B: ASSESSMENT PARAMETERS (BIDDERS)

SR. #	ASSESSMENT PARAMETERS			MARKS	
1.	NTN NO. (Active)			10	
	GST NO. (Active)			10	
	PST NO. (Active)			10	
2.	Financial Soundness of the Firm			40	
	i.	Income Tax paid Certificate	1-Year		2
			2-Year		5
			3-Year		10
	ii.	Audited Balance Sheet Average Sale of UPS & Power Sector Last Three Year	1-2 Million		5
			2-5 Million		10
5-10 Million			15		
iii.	Bank Statement Closing Balance 30-06-2021	1-10 Million	5		
		10-15 Million	10		
		15-20Million	15		
3.	No. of Year bidder worked already done with Govt. Department.			30	
	i.	1-3 Years	05		
			10		
			20		
			30		
ii.	3-5 Years	10			
iii.	5-10 Years	20			
iv.	More than 10 Years	30			
TOTAL				100	

Note: Acceptable Bids must Score minimum of 70 Mark.

DIRECTOR (MEDICAL)
DSS GULBERG LAHORE.

ANNEX A
Technical Data

Sr. No.	Item	Specification	Unit	Qty	Estimated Cost
1	UPS	Capacity: 1000 W Standard Input Voltage: 230 Vac Input Frequency: 50Hz Wide Input Voltage Range: 100 – 280 Vac No. of Phase: 1φ Battery Input Voltage: 12 Vdc Output AC Voltage: 230 Vac +/- 10% Output Frequency: 50Hz, +/- 1Hz Output Voltage Waveform: Simulated/Modified Sine Wave Transfer Time: 20ms Charging Current: Compatible with Battery Size Functions: Overload, Over Charging and Short Circuit Protection LCD Display for comprehensive information Audible Alarm Alerts (Low Battery, Overload, Faults)	1	3	495,000
2	Battery	Type: Sealed Dry Battery Chemistry: Lead - Acid Nominal Input Voltage: 12 Vdc Nominal Capacity (25 °C): 200 Ah @ 20Hr Operating Temperature Range: 0 – 40 deg C Rechargeable: Yes	1		
3	Wiring	Complete Installation along with Standard Accessories (Copper Battery Terminal Clamps, Cables etc.) Wiring Input/Output, in each locality for electrical outlets, using two wire scheme (Live: Red, Neutral: Black, Size: 3/0.029", Pure Cu) including laying, ducting and installing universal sockets as per load (Annex B)	1		

Sr. No.	Item	Specification	Unit	Qty	Estimated Cost
1	UPS	Capacity: 1800 W Standard Input Voltage: 230 Vac Input Frequency: 50Hz Wide Input Voltage Range: 100 – 280 Vac No. of Phase: 1φ Battery Input Voltage: 24 Vdc Output AC Voltage: 230 Vac +/- 10% Output Frequency: 50Hz, +/- 1Hz Output Voltage Waveform: Simulated/Modified Sine Wave Transfer Time: 20ms Charging Current: Compatible with Battery Size Functions: Overload, Over Charging and Short Circuit Protection LCD Display for comprehensive information Audible Alarm Alerts (Low Battery, Overload, Faults)	1	2	480,000
2	Battery	Type: Sealed Dry Battery Chemistry: Lead - Acid Nominal Input Voltage: 12 Vdc Nominal Capacity (25 °C): 150 Ah @ 20Hr Operating Temperature Range: 0 – 40 deg C Rechargeable: Yes	1		
3	Wiring	Complete Installation along with Standard Accessories (Copper Battery Terminal Clamps, Cables etc.) Wiring Input/Output, in each locality for electrical outlets, using two wire scheme (Live: Red, Neutral: Black, Size: 3/0.029", Pure Cu) including laying, ducting and installing universal sockets as per load (Annex B)	1		

ANNEX B
Location Details

Sr. No.	Location / Medical Outlet	Recommended Back Up	Load Detail
1.	SSMC PEL	1.2kVA / 1kW	04-Fan 01- PC 01- POE Switch (04 IP Cameras + NVR/DVR) 02- Biometric Machines 01- LCD 04- Tube Lights
2.	SSMC KARMANWALA	1.2 kVA / 1kW	04-Fan 01- PC 01- POE Switch (04 IP Cameras + NVR/DVR) 02- Biometric Machines 01- LCD 04- Tube Lights
3.	SSMC HANJARWAL	1.2 kVA / 1kW	04-Fan 01- PC 01- POE Switch (04 IP Cameras + NVR/DVR) 02- Biometric Machines 01- LCD 04- Tube Lights
4.	SSMC TOWNSHIP	2.4 kVA / 1.8kW	06- Fan 01- PC 01- POE Switch (04 IP Cameras + NVR/DVR) 02- Biometric Machines 02- LCD 06- Tube Lights
5.	SSMC NISHTER COLONY	2.4 kVA / 1.8kW	06- Fan 01- PC 01- POE Switch (04 IP Cameras + 4 Analogue Cameras + NVR/DVR) 02- Biometric Machines 02- LCD 06- Tube Lights