

THE PUNJAB EMPLOYEE SOCIAL SECURITY HOSPITAL, I-12, ISLAMABAD



TENDER NOTICE



Sealed tenders on estimated price are hereby invited from reputable firms for the work below.

The Tender documents and detail of items for the work, specifications will be immediately available after the publication date of the advertisement which can be obtained from the Accounts Office of this hospital against the written request on Official Letter Head.

Tender will be received in the Office of Office Superintendent, SSH Islamabad and opened on fixed date and Time by the Local Purchase Committee in presence of bidding firms or their authorized representative who care to present. The tender procedure will be adopted as per PPRA rules 2014 under single stage-Two envelope procedure. Tenders can also be seen on PPRA Web-Site: <http://www.ppra.punjab.gov.pk> & www.pessi.gov.pk

Conditional tenders not accompanied with earnest money will not be entertained. The earnest money @ 2% of the estimated cost in the shape of Bank Guarantee OR other forms of securities as per PPRA from any schedule bank of Pakistan in favor of Medical Superintendent should also accompany the tender.

Last date for issuance of tenders. (Till 03:00PM) 30.05.2022.
Date & Time of submission/receiving of tenders (09:00 AM). 31.05.2022.
Date & Time of Opening of tenders (10:00 AM). 31.05.2022.
The details of works are as under:-

Sr. No.	Name of works	Estimated Cost.	TIME LIMIT	TENDER FEE.
1.	URGENT REPAIR OF CUMMINS GENERATOR 200KvA FROM AUTHORISED DISTRIBUTORS OF M/S.CUMMINS INC USA	05,22,481/-	01-Month	Rs.1500 /-

The Purchase Committee/Medical Superintendent reserves the right to reject all the tenders as per Rule 35 of Punjab Procurement Rules 2014.

(DR. TABINDA ZAMAN)
MEDICAL SUPERINTENDENT

THE PUNJAB EMPLOYEES SOCIAL SECURITY
HOSPITAL, ISLAMABAD



BIDDING DOCUMENTS FOR REPAIRING OF 200KVA
CUMMINS GENERATOR

THE PUNJAB EMPLOYEES SOCIAL SECURITY HOSPITAL, I-12,
ISLAMABAD

TENDER FOR REPAIRING OF 200KVA CUMMINS GENERATOR

Cost Rs. 1500/-NON REFUNDABLE

DUE DATE: _____

1. Name of Bidder _____
2. Address _____

3. National Identity Card _____
(Please attach attested copy)
4. Telephone Number _____
5. Tender Purchased Receipt _____
Number and dated _____
6. Deposit at call No _____
7. Amount of Deposit at call _____
8. Name of Bank and Branch _____
9. National/Sales Tax Reg. No. _____

Certified that the terms of the tender noted carefully. In case of award of contract,
Our firm shall comply with these terms and conditions.

Signature of Bidder: _____

Dated: _____

Stamp: _____

(For Office use only)

Received Rs. **1500/-** vide F-6 No. _____ Dated _____

Dispatch No. _____ Dated _____

Signature of Dispatch Clerk: _____

Signature of Officer: _____

**THE PUNJAB EMPLOYEES' SOCIAL SECURITY HOSPITAL,
I-12, ISLAMABAD**

TENDER FEE: Rs. 1500/- (Non-refundable)

PRE-BD MEETING: 23.05.2022 (11:00 A.M)

LAST DATE OF RECEIPT: 31.05.2022 (09:00 A.M)

DATE OF OPENING: 31.05.2022 (10:00 A.M)

ESTIMATED PRICE: RS. 05,22,481 /- (Pkr)

Contract Period. 30 Days after issuance of Award

Bid Security: 2% of estimated price in shape of
**Bank Guarantee or other forms of securities in favor of Medical
Superintendent PESSI Hospital Islamabad.**

**SUBJECT: -TERMS & CONDITIONS REGARDING REPAIRING OF 200KVA
CUMMINS GENERATOR.**

Technical specifications for **SERVICE CONTRACTS OF GENERATORS.**
Instructions to the bidders, Terms and Conditions of contract & schedule of
requirements are detailed in the bidding document available at PPRA Web Site,
www.ppra.punjab.gop.pk & PESSI Website, www.pessi.gop.pk.

NO.SSR/Hospital/Tender/_____ Dated Islamabad, _____ the 2022.

M/s. _____

MEDICAL SUPERINTENDENT

EVALUATION CRITERIA FOR THE SERVICE CONTRACT FOR GENERATOR FOR THE FINANCIAL YEAR 2021-22

PART-A: ELIGIBILITY CRITERIA/Check List (Mandatory/Knock Down) for Documentary Evidence.

S. #	Required Documentation	Checklist (To be initialed by the Bidder against each document)	Relevant Page Number in the Bid	Supporting Documents (To be filled by the Bidder with name of the documents that are submitted to meet the requirement)
1	Original Tender Purchase Receipt (F-6)			
2	2% Bid Security of the Estimated prices of quoted items in shape of Bank Guarantee or other forms of securities.			
3	Minimum Two year (02) business history for the quoted product.			
4	Acceptance of terms and condition, tender documents duly signed and stamped			
5	Price Reasonability certificate			
6	Undertaking on judicial paper that firm is not blacklisted in any Govt-/Autonomous Body in last two years			
7	Copy of NTN Certificate			
8	Proof of Active Taxpayer			
9	Authorized/sole distributor Certificate from M/s. Cummins Inc USA for the Geographical Jurisdiction of Islamic Republic of Pakistan			
10	P.E.C Registration with relevant codes			
Technically Qualified (TQ) or Technically Not Qualified (TNQ)				

Note: Only eligible firms will be scrutinized further for Part-B

PART-B: EVALUATION CRITERIA/ASSESSMENT PARAMETERS (BIDDERS)

NOTE: - In case of products offered by any distributors instead of manufacturer then only those product will be accessed in this section in which authorization letter is attached issued by the concerned manufacturer to the participating distributor / firm.

Total Evaluation marks = 100

Passing Marks = 70

SR.#	Components	Length of Business	Sub Marks	Total Marks
01	Experience of the Firm (Please attach works orders)	i. 1-5 Years ii. 6-10 Years iii. More than 10 Years	05 10 20	20
02	Financial Position	i. Income Tax Certificate ii. Proof Income Tax paid/Return Files(Last Two Years) iii. Financial/Bank Soundness Certificate (Upto 10Million).	5 5 5	15
03	Tools/Plants & Machinery etc	Specified Equipment & Machinery in working condition in dedicated Facility/Workshop. i. Electrical, Electronic. Mechanical And Machining Works Equipment etc.	5 each	20
04	Technical Staff	i. Business and Finance Management ii. Electrical /Mechanical Engineer. iii. Diploma Holder/ B-Tech	03 05 02	10
05	Registration	Valid P.E.C Registration with relevant codes	CA To CB 20 C-1To C2 10 C3 To C6 05	20
06	Authorization	Valid Authorized/sole distributor from M/s. Cummins Inc USA for the Geographical Jurisdiction of Islamic Republic of Pakistan	15	15
				100

Name of the Firm: _____

Signature: _____

Seal & Stamp of Firm: _____

CERTIFICATE (MUST BE PROVIDED ON STAMP PAPER RS.100)

We M/s, _____ are not

suspended/black listed/defaulters of any Government/PESSI/Autonomous Institution on any basis during the last two years. In case of submission of any false statement by the firm, the department reserves the right to take any punitive action including forfeiture of security, under the rules.

Furthermore it is certified that none of the product is declared spurious/misbranded and substandard by DTL/DRAP/Relevant Department during the last two years.

Moreover we also confirm that the prices quoted in Social Security Hospital, I-12, Islamabad are not more than the prices quoted in any other Government/Autonomous Institution. In case of any over pricing firm shall be bound to refund the excess charged amount to the Institution. The firm also confirms to abide by all the terms and conditions laid down in the Tender inquiry, in case of any violation of any terms and conditions, the Hospital reserves the right to take any punitive action including forfeiture of security, under the rules.

Name of the Firm: _____

Signature: _____

Seal & Stamp of Firm: _____

**SCHEDULE OF REQUIREMENT
REPAIRING OF 200KVA CUMMINS GENERATOR 6CTA8.3G2
TENDER (F.Y) 2021-22.**

Seq #	Part Number	Part Description	Qty	Estimated Cost Inclusive of All Taxes
1	5579026	KIT,UPPER ENGINE GASKET	1	Rs. 377,482/- (Rupee Three Lac,Seventy Seven Thousand, Four Hundred & Eighty Two only)
2	5332563	GASKET,OIL PAN	1	
3	3939352	GASKET,OIL SUC CONNECTION	1	
4	5404408	LINER,CYLINDER	1	
5	3802657	KIT,ENGINE PISTON	1	
6	3288867	BELT,V RIBBED	1	
7	5333477	TENSIONEER, BELT	1	
8	3802085	VALVE,EXHAUST	1	
9	3928174	INSERT,VALVE	2	
10	FS1251	FUEL FILTER	1	
11	WF2073	WATER FILTER	1	
12	LF9009	CUMMINS LF3000 VENTURI	1	
13	AF25708M	Air, Primary Magnum RS	1	
14	881947	PREMIUM BLUE (OIL) 7800 API CI-4/SL20 L PL	1	
15	CC2750M	ES COMPLEAT EG 20L PREMIX	1	
16	CC2748M	ES COMPLEAT EG 5L PREMIX	1	
	Service	Rebuilding And Repairing Of Engine	1	Rs. 145,000/- (Rupee One Lac,Forty Five Thousand , Four Hundred & Eighty Two only)

Name of the Firm: _____

Signature: _____

Seal & Stamp of Firm: _____

FORMAT FOR PREPARATION OF TECHNICAL BID

Sr#	Name of Firm with Address	Manufacturer/ / Authorized Distributor/ Local vendor
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Name of the Firm: _____

Signature: _____

Seal & Stamp of Firm: _____

- Please furnish satisfactory Performance Certificate from concerned Department.

BANK GUARENTEE FORMAT

DRAFT

[ON PAKISTAN STAMP PAPER]

02% or 10 % BID SECURITY/PERFORMANCE GUARENTEE IN SHAPE OF BANK GUARANTEE

To: The Medical Superintendent Punjab Employees Social Security Hospital IJP Road, Islamabad.

Date of the Guarantee:

Amount of the Guarantee1: _____ [PKR • (PAK RUPEE •) (hereinafter referred to as the "Guaranteed Sum").

Date of issuance: _____

Validity up to : 90 (NINETY DAYS FROM THE BID OPENING) OR UPTO 30.06.2022

THIS GUARANTEE is executed at [_____] on this [_____] day of [December] 2021 BY:

Name of the issuing Bank] having our registered office at [•] [and branch office at •] 2 (hereinafter referred to as the “Guarantor”, which expression shall mean and include its successors, administrators, assigns and legal representatives, whether jointly or severally);

On the request and on behalf of [•] (hereinafter referred to as the [“Sponsor(s)”/ “Project Company”], which expression shall mean and include [its/their] successors, executors, administrators, permitted assigns, legal representatives, whether jointly or severally);

In favor of The Medical Superintendent Punjab Employees Social Security Hospital IJP Road, Islamabad(PESSI) (hereinafter referred to as the “Beneficiary”, which expression shall mean and include its successors, administrators and legal representatives, whether jointly or severally).

WHEREAS

- A. Upon the request and proposal of the Sponsor(s) to execute the Repair & Maintaince Contract of Bed Lifts along with the Services of Lift Operators Beneficiary has approved the issuance of a Letter of Award (the “LOA”) to the [Sponsor(s)/Project Company] subject to submission of this Guarantee.
 - B. As required by the Beneficiary in terms of the Policy, and in consideration thereof, the Guarantor, at the request and on behalf of the [Sponsor(s)/Project Company], hereby
-

furnishes this irrevocable, unconditional, without recourse, on demand bank guarantee (hereinafter referred to as the "Guarantee") in favour of the Beneficiary in order to secure the performance of the Sponsor's obligations under the LOA, being the conduct and submission of Performance Guarantee for acquiring Letter of Support (LOS) in accordance with the requirements stipulated in the LOA (hereinafter referred to as the "Guaranteed Obligation").

NOW THEREFORE, this Guarantee witnessed as under:-

1. In the event that the [Sponsor(s)/Project Company] defaults in, delays, or fails, to perform the Guaranteed Obligation, of which event the Beneficiary shall be the sole arbiter, the Guarantor shall, on the Beneficiary's first written demand, pay to the Beneficiary the entire sum of, or any part of, the Guaranteed Sum as specified in the Beneficiary's written demand within three (3) days of the receipt of the written demand (the "Due Date"). Such first written demand of the Beneficiary shall only state that the Sponsor has defaulted in, or delayed, or failed, to perform the Guaranteed Obligation stated in the written demand under and in accordance with the terms of the LOA.
2. The Guarantor hereby binds itself unconditionally and irrevocably, and undertakes and guarantees to pay the Guaranteed Sum, as primary obligor and not merely as surety, on first written demand of the Beneficiary, without protest or demur and without reference, notice or recourse to the Sponsor(s) or to the Project Company or any other person, and hereby expressly waives all rights to deny its obligation to the Beneficiary irrespective of any dispute, difference or disagreement between the Sponsor(s)/Project Company and the Beneficiary or contest by any other party or person.
3. At any time during the validity of this Guarantee, the Beneficiary may, at its sole discretion and decision, demand payment of the entire Guaranteed Sum, or any part thereof, from the Guarantor. The decision of the Beneficiary as to the Sponsor(s) / Project Company's default, delay, or failure in performing the Guaranteed Obligation shall be final and binding on the Guarantor, which shall not be questioned by the Guarantor in any manner whatsoever.
4. This Guarantee shall remain in full force and be effective for a period up to [90 Days w.e.f opening of Bid].
5. The Beneficiary may, if and when and in such manner as the Beneficiary in its sole discretion deems appropriate, grant time or other indulgence to or accept or make any composition or arrangement with the Sponsor(s) and/or the Project Company and such acts shall not in any way whatsoever discharge the Guarantor from its obligations under this Guarantee.
6. The Guarantor's obligations as set out in this Guarantee shall be continuing obligations and shall not be modified or impaired upon the happening, from time to time, without the Guarantor's assent or otherwise, of any act or omission, or any circumstances or events which would otherwise discharge, impact or otherwise affect any of Guarantor's obligations contained in this Guarantee.
7. Demands under this Guarantee may be made from time to time in accordance with its terms. Partial payments of the Guaranteed Sum shall not discharge this Guarantee and this Guarantee shall remain in full force and effect in accordance with its terms for the difference from time to time between the aggregate total of the partial payments made and the Guaranteed Sum.
8. No delay or failure to exercise any right or remedy under this Guarantee by the Beneficiary shall constitute a waiver of such right or remedy. No single or partial exercise of any right or remedy shall preclude any other or further exercise thereof or of any other right or remedy. No waiver by the Beneficiary shall be valid unless made in writing.

9. No set-off, counter claim, reduction, or diminution of any obligation that the Guarantor has or may have against the Beneficiary shall be available to it against the Beneficiary in connection with any of its obligations to the Beneficiary under this Guarantee. The Guarantor shall make all payments under this Guarantee in Pakistan Rupees preceding the date on which payment is made under this Guarantee) and in full, without set-off or counterclaim and free and clear of any deductions or withholdings in immediately available, freely transferable, cleared funds for value on the Due Date to the Beneficiary, provided that if the Guarantor is required to make any deduction or withholding from such payments under applicable law, it shall pay to the Beneficiary such additional amount necessary to ensure that the Beneficiary receives an amount equal to the amount which it would have received had no such deduction or withholding been made.

10. The Guarantor hereby declares and confirms that under its constitution and applicable laws and regulations, it has the necessary power and authority, and has obtained all necessary authorizations, approvals and consents the reunder to enter into, execute, deliver and perform the obligations it has undertaken under this Guarantee, which obligations are valid and legally binding on and enforceable against the Guarantor under the Laws of Pakistan, and that the signatory(ies) to this Guarantee are the Guarantor's duly authorized officers.

11. This Guarantee shall be governed by the laws of Pakistan.

12. Capitalized terms not otherwise defined herein shall bear the meaning ascribed to them in the LOA

For and on behalf of the Guarantor:

[To be signed by the authorized signatory of the Bank,

Dated and Stamped with the Bank's Stamp]

[Also to be witnessed by two adult male witnesses, specifying in each case, the full name, National Identity Card # if any, and address]

Instructions to Bidders (ITB)

General Instructions:

1. Content of Bidding Document

1.1 The Supplies required, bidding procedures, and Contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- (a) Instructions to Bidders (ITB);
- (b) Terms and Conditions of Contract ;
- (c) Schedule of Requirements;
- (d) Contract Form;
- (e) Price Schedule.

1.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding.

2. Source of Funds

2.1 The Punjab Employees Social Security Hospital Islamabad has allocated funds For **REPAIRING OF 200KvA CUMMINS GENERATOR** under the relevant head of Account during the financial year **2021-22** (herein referred to as the “Procuring Agency”).

3. Eligible bidders:

This Invitation for Bids is open to all authorized distributors of M/s. Cummins Inc USA. The bidder shall also have to submit a copy of valid Distribution Certificate issued by M/s.Cummins Inc USA. The bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices, declared by any Government (Federal/Provincial/District), a Local Body or a Public Sector Organization.

4. Eligible Goods and Services:

All goods and related services to be supplied under the contract shall have their origin in eligible source countries and all expenditures made under the contract shall be limited to such goods and services. For this purpose, the term "Goods" includes any Goods that are the subject of this Invitation for Bids and the term "Services" shall include related services such as transportation, insurance etc. The "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced through manufacturing or processing, or substantial and major assembly of ingredients / components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

5. Cost of Bidding:

The bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the manner or outcome of the bidding process.

THE BIDDING PROCEDURE

6. Single Stage — Two Envelopes Bidding Procedure as per rule 36(b) of PPRA Rules 2014 (Amended) shall be applied: The bid shall comprise a single sealed package with name of supplier / retailer in bold letters, containing two separate sealed envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal; The envelopes shall be sealed & marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. The sealed envelope marked as "FINANCIAL PROPOSAL" will consist of maximum discount offers for national and multinational medicines separately in a sealed envelope. Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened; The envelope marked as "FINANCIAL PROPOSAL" shall be remained in the custody of Procuring Agency without being opened. The Procuring Agency shall evaluate the Technical Proposal, without reference to discount offer and reject any proposal which do not conform to the specified requirements. During the technical evaluation, no amendments in the technical proposal shall be permitted; The Financial Proposals of bids shall be opened publicly at a time, date and venue to be announced and communicated to the bidders in advance; After the evaluation and approval of the technical proposal, the Procuring Agency shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive or non-compliant shall be returned un-opened to the respective bidders. The bid found to be maximum discount offered shall be accepted.

PREPARATION OF BIDS

7. Language of Bid:

The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring Agency shall be written in English.

8. Documents Comprising the Bid:

The bid shall comprise the components as prescribed in Bid Check List.

9. Price Schedule:

Price schedule must be prepared carefully in Pak Rupee, Any alteration / correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be highlighted. iv. The bidder is required to offer competitive Price.

10. Documents Establishing bidder's Eligibility and Qualification:

The bidder shall furnish, as part of its technical bid, documents establishing the bidder's eligibility to Bid and its qualifications to perform the Contract if its bid is accepted. Tenderer must have to submit a copy of valid PEC Registration Certificate, copy of bank certificate for financially soundness. The tenderer have to provide the attested copy of National Identity Card, National Income Tax number, GST Certificate, Income Tax Return (Last Three Years) and Past Performance Certificate for Private and Public Institutions, valid PEC Registration Certificate, copy of bank certificate or Audited Balance Sheet along with the bid from Notary Public. Tenderer must submit an attested certificate on judicial paper of worth Rs.100/- undertaking that the firm or any partner of firm have never been black listed, as the contract will not be awarded to a Black listed firm. Copy of Professional Tax for 2020-21 should be attached along with Tender.

SUBMISSION OF BIDS

11. Sealing and Marking of Bids

I. The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion. The inner and outer envelopes shall be sealed and: a. be addressed to the Procuring Agency at the address given in the Invitation for Bids and; The inner envelopes shall also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared as "non-responsive" or "late". If the outer as well as inner envelopes are not sealed and marked as required by instruction to bidders, the Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening and shall be rejected forth with.

12. Deadline for Submission of Bids:

Bids must be submitted by the bidder and received by the Procuring Agency at the address specified under instruction to bidders, no later than the time and date specified in the Invitation for Bids. The Procuring Agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with instruction to bidders, in which case all rights and obligations of the Procuring Agency and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. No bid will be accepted sent via e-Mail or ordinary mail.

13. Late Bid:

Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring Agency shall be rejected and returned unopened to the bidder

14. Withdrawal of Bids:

The bidder may withdraw its bid prior to the deadline prescribed for submission of bids. No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in instruction to bidders.

OPENING AND EVALUATION OF BIDS

15. Opening of Bids.

The Procuring Agency shall initially open only the envelope marked "TECHNICAL PROPOSAL" in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Invitation for Bids. The bidders' representatives who are present shall sign the Attendance Sheet evidencing their presence. However, the envelope marked as "FINANCIAL PROPOSAL" if it is sealed shall be retained in the custody of Procuring Agency without being opened and till completion of the technical evaluation process. The bidders' names, item(s) for which they quoted and such other details as the Procuring Agency, at its discretion, may consider appropriate, shall be announced at the opening of technical proposal. No bid shall be rejected at the time of opening technical proposal except non-responsive bids which will be returned unopened to the bidder. However, at the opening of Financial Proposals (the date, time and venue would be announced later on), the discounts and other details as the Procuring Agency, at its discretion, may consider appropriate, shall be announced. iii. The Procuring Agency shall prepare minutes of the bid opening both technical and financial.

16. Clarification of Bids:

During evaluation of the bids, the Procuring Agency may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in offered discount shall be sought or permitted.

17. Preliminary Examination

The Procuring Agency shall examine the bids to determine whether bids are complete or have computational errors and have required sureties, signed documents and generally in order Prior to the detailed evaluation, the Procuring Agency shall determine the substantial responsiveness of each bid to the bidding documents. iii. If a bid is not substantially responsive, it shall be rejected by the Procuring Agency and may not subsequently be made responsive by the bidder by correction of the nonconformity.

18. Evaluation & Comparison of Bids

The Procuring Agency shall evaluate and compare the bids, which have been determined to be substantially responsive as mentioned in above Section "Preparation of Bid".

a) Evaluation Criteria: For the purposes of determining the technically responsive bid, the following merit points system for weighing evaluation factors/ criteria can be applied for the TECHNICAL PROPOSALS. The number of points allocated to each factor shall be specified in the Evaluation Report of each bid.

The Product to be purchased shall be evaluated under all/any of the following assessment parameters depending upon the nature of the product and as determined by the Technical Committee.

The financial bids of technically accepted bidders will be opened publicly at a time to be announced by the Procuring Agency and the financial bids found technically nonresponsive shall be returned un-opened to the respective Bidders.

THE INFORMATION PROVIDED BY THE FIRM SHOULD BE RELEVANT, CONCISE AND TO THE POINT AS PER BID EVALUATION CRITERIA, UNNECESSARY DOCUMENTATION WILL HAVE A NEGATIVE IMPACT.

After technical evaluation is completed, the Procuring Agency shall inform the bidders who have submitted proposals the technical scores obtained by their technical proposal, and shall notify those bidders whose proposal did not meet the minimum qualifying mark which is 70% or were considered non-responsive, that their financial proposals shall be returned unopened after completing the selection process. The Procuring Agency shall simultaneously notify in writing bidders that have secured the minimum qualifying marks, the date, time and location for opening the financial proposals. Bidders' attendance at the opening of financial proposals is optional. Financial proposals shall be opened publicly in the presence of the bidders or their representatives who choose to attend. The name of the bidders and the technical score of the bidder shall be read aloud. The financial proposal of the bidders who met the minimum qualifying marks shall then be inspected to confirm that they have remained sealed and unopened. These financial proposals shall be then opened and the quoted discount read aloud and recorded.

19. Contacting the Procuring Agency:

No bidder shall contact the Procuring Agency on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Procuring Agency, it should do so in writing. Any effort by a bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract award may result in the rejection of bid. Canvassing by any bidder at any stage of evaluation (technical or financial bid) is strictly prohibited. Any infringement shall lead to disqualification in addition to any other penalty Procuring Agency may in its discretion impose.

20. Qualification & Disqualification of bidders:

The Procuring Agency shall disqualify a bidder if it finds, at any time, that the information submitted by firm was false and materially inaccurate or incomplete.

21. Bid Security

2% Bid Security of the Estimated prices of quoted items in shape of Bank Guarantee or other forms of securities will have to be deposited and in case the offer is withdrawn, amended or revised during the validity period of the offer, the bid security is liable to be forfeited.

22. Bid Validity

a) Bids shall remain valid for a period of ninety (90) days after opening of Technical Bid prescribed by the Procuring Agency. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.

b) The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reasons

c) Bidders who,

(i) agree to the Procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of their bids; and

(ii) do not agree to an extension of the bid validity period shall be allowed to withdraw their bids, if any.

23. Rejection of Bids:

The Procuring Agency may reject any or all bids at any time prior to the acceptance of a bid. The Procuring Agency shall upon request communicate to any bidder who submitted a bid, the grounds for its rejection of any or all bids, but is not required to justify those grounds. The Procuring Agency incurs no liability, solely towards bidders who have submitted bids. Notice of the rejection of any or all bids shall be given promptly to the concerned bidders that submitted bids.

24. Re-Bidding:

If the Procuring Agency rejected all bids, it may call for a re-bidding or if deems necessary and appropriate the Procuring Agency may seek any alternative methods of procurement under Rule 42 of the Punjab Procurement Rules-2014 (Amended). The Procuring Agency before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for bidders, as it may deem necessary.

25. Announcement of Evaluation Report:

The Procuring Agency shall declare the results of bid evaluation prior to the award of procurement contract.

26. Award of Contract

a) The Bidder with technically evaluated lowest financial bid, if not in conflict with any other law, rules, regulations or policy of the Government, shall be awarded the Contract, within the original or extended period of bid validity.

27. Limitations on Negotiations

Save as otherwise provided there shall be no price negotiations with the bidder having submitted the lowest evaluated bid or with any other bidder: provided that the extent of the negotiation permissible shall be subject to the regulations issued by the PPRA, 2014.

28. Performance Guarantee.

a) The Performance Guarantee will be 10% of the contract amount. The performance security shall be deposited in the shape of BANK GUARENTEE or other forms of securities. In case, the contractor fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the security deposited by him shall be forfeited and the store purchased at his risk & expense.

b) Failure of the successful Bidder to comply with the requirement of instruction to the bidder shall constitute sufficient grounds for the annulment of the Award, in which event the Procuring Agency may make the Award to the next lowest evaluated Bidder or call for re-bidding.

29. Schedule of Requirement.

29.1 The supplies shall be delivered within 15 days w.e.f the next date after the date of issue of Purchase Order (without penalty), and with prescribed penalty, as per following schedule of requirement:

29.2 In case of late delivery of Parts beyond the periods specified in the Schedule of Requirements, penalty @ 1% per week of the cost.

30. Redressal of grievances by the Procuring Agency.

30.1 The Procuring Agency shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

30.2 Any bidder feeling aggrieved by any act of the Procuring Agency after the submission of his bid may lodge a written complaint concerning his grievances not later than fifteen days after the announcement of the bid evaluation report under rule 35.

30.3 The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.

30.4 Mere fact lodging of a complaint shall not warrant suspension of the procurement process.

30.5 Any bidder not satisfied with the decision of the committee of the Procuring Agency may lodge an appeal in the relevant court of jurisdiction

**TERMS AND CONDITIONS OF CONTRACT FY 2021-22
REPAIRING OF 200KVA CUMMINS GENERATOR**

1. Cash receipt token of having purchase the tender, must accompany the offer.
2. Offer not fulfilling any of the conditions of the bidding documents shall straightway be ignored.
3. Rates should be quoted in Pak rupees, including all taxes.
4. The **Medical Superintendent, PESSI Hospital Islamabad** reserves the right to wave off/relax any department tender enquiry condition of any particular offer at any stage, in the public interest.
5. The **Medical Superintendent** does not pledge himself to accept the lowest bid and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and the bidder shall supply the same at the rate quoted. The bidders are at liberty to tender for the whole or any portion to the state in the tender that the rate quoted shall apply only if the entire quantity is purchased.
6. Reasonable/responsible person should be deputed at the time of opening of tender. In case of misbehavior the earnest money will be forfeited besides other punitive action.
7. The rate evaluated through this tender/contract for **the REPAIRING OF CUMMINS GENERATOR 200KvA** will be for the period **upto 30th June 2022**.
8. **02%** Bid Security of the Estimated prices of quoted items in shape of Bank Guarantee or other forms of securities is mandatory to be submitted along with tender documents.
9. After successful awarding of tender, the bid security will be returned and successful bidder will deposit **10% Performance Guarantee** within 45 days positively, which will be returned to bidder after satisfactorily completion of job.
10. The firm will provide **manufacturer's/authority letter** along with the tender documents.
11. If it is noted that rate quoted is over / above the market rate, undersigned has the right to cancel the tender.
12. In case of any discrepancy/over invoicing, the bidder will refund the excess amount or excess amount will be deducted from the outstanding bills/Deposit at Call of said firm.
13. Service completion certificate must be attached with submission of service bill.
14. The firm should be registered for the Sales Tax/Income Tax/Professional Tax.
15. Provincial Services Tax(PRA) and Income tax/Sales Tax will be deducted as per Government notified rates.
16. The service charges once finalized will be applicable for whole of the contract period irrespective of any change in currency rate in open market.
17. The Firm/Party shall provide the services at **“THE PUNJAB EMPLOYEES SOCIAL SECURITY HOSPITAL, I-12, ISLAMABAD”**.
18. No bidder will be allowed to alter or modify his bid after the closing time for the submission of the bids.
19. Tender fee is **Rs. 1,500/-**(Nonrefundable).
20. The firm will not attach any condition with the tender.
21. No document other than required by hospital, should be attached along with tender/rate contract.

22. The supplier/firm once awarded a tender will provide their postal address, landline numbers, fax numbers and email addresses so that constant contact must be ensure for un-interrupted supply.
23. The procuring agency shall disqualify a contractor on the ground that he had provided false, fabricated or materially incorrect information.
24. The Competent Authority / Local Purchase Committee reserves the right to reject any one or all bids.

Supplier Address for notice purpose:

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**Medical Superintendent,
PESSI Hospital,
IJP Road, Islamabad**

Note: All assessments and procuring i.e. receiving, opening and awarding etc. shall be governed by the Punjab Procurement Rules, 2014.

CONTRACT FORM
PESSI HOSPITAL ISLAMABAD
CONTRACT AGREEMENT

This agreement made this _____ day of _____ 20_____ BETWEEN THE PESSI HOSPITAL ISLAMABAD (hereinafter called the Government) as represented by the Medical Superintendent, SSH Islamabad on the one part and _____ (hereinafter called the contractor) on the other part.

WHEREAS tenders have been received by the Government for the **REPAIRING OF CUMMINS GENERATOR 200KVA INSTALLED AT SSH ISLAMABAD** as well as possible new and ancillary works associated therewith which have to be executed in accordance with the contract document, and the tender by the contractor for the construction, completion and maintenance of such works has been accepted by the Government. NOW, THEREFORE, for and in consideration of the promises, covenants and agreement hereinafter contained and to be performed by the parties hereto, the said parties hereby covenant and agree as follows:- i. In consideration of the covenants and agreements to be kept and performed by the contractor and for the faithful performance of the contract and the completion and maintenance of works embraced therein, according to the specifications, drawings and conditions herein contained and referred to the Government shall pay and the contractor shall receive and accept as full compensation for everything furnished and done by the contractor under this agreement and the tender price stipulated in the contractor's tender at the times and in the manner prescribed by the contract. ii. The said work shall be started within the period specified in item No.(F) of the memorandum of work, following the receipt of written order of the Medical Superintendent SSH Islamabad to proceed with and the contractor shall complete fully the works within the stipulated period reckoned from the commencement of work, subject to such extensions of time as may be granted under the conditions of contract except for maintenance which shall be completed within the period named in item (g) of the memorandum hereto annexed after issuance of the final certificate of completion. iii. The following documents shall be deemed to form and be read and construed as part of this agreement:-

- a) The said tender and covering letter and subsequent undertaking, if any,
- b) The letter of acceptance;
- c) The performance security.
- d) All disputes or differences between the parties in connection with or arising out of this agreement shall be settled in accordance with the provisions of relevant clause of the conditions of contract.

IN WITNESS WHEREOF, the parties have hereunto set their respective hands and seal the day and the year hereinbefore set forth.

Signed by _____

(Medical Superintendent)

Signed by _____

(Contractor)

For and on behalf of the PESSI Islamabad.

WITNESSES 1. _____

2. _____

Price Schedule
SERVICE CONTRACTS GENERATORS

(F.Y 2021-22)

FORMAT FOR PREPARATION OF FINICIAL BID

Sr#	Part Number	Part Description	Qty	Manufacturer	Unit Cost (A)	GST/PST Added (B)	Amount (A+B)
1	5579026	KIT,UPPER ENGINE GASKET	1				
2	5332563	GASKET,OIL PAN	1				
3	3939352	GASKET,OIL SUC CONNECTION	1				
4	5404408	LINER,CYLINDER	1				
5	3802657	KIT,ENGINE PISTON	1				
6	3288867	BELT,V RIBBED	1				
7	5333477	TENSIONEER, BELT	1				
8	3802085	VALVE,EXHAUST	1				
9	3928174	INSERT,VALVE	2				
10	FS1251	FUEL FILTER	1				
11	WF2073	WATER FILTER	1				
12	LF9009	CUMMINS LF3000 VENTURI	1				
13	AF25708M	Air, Primary Magnum RS	1				
14	881947	PREMIUM BLUE (OIL) 7800 API CI-4/SL 20 L PL	1				
15	CC2750M	ES COMPLEAT EG 20L PREMIX	1				
16	CC2748M	ES COMPLEAT EG 5L PREMIX	1				
1	Service	Rebuilding And Repairing Of Engine	1				

Name of the Firm: _____

Signature: _____

Seal & Stamp of Firm: _____